

# AUTOMATIC BILL PAY CHECKLIST

## Instructions:

- 1. Be sure that you have successfully enrolled in Waldo State Bank Online Banking and eStatements. Go to [www.WaldoState.Bank](http://www.WaldoState.Bank) and use the login information provided at account opening to login and familiarize yourself with our Online Banking system. If you need assistance, please feel free to call us at (920) 528-8385.
- 2. Visit your former bank’s website and use this simple form to record all accounts that you have enrolled in Online Banking with your former bank.
- 3. Add any additional accounts to this form that you would like to setup for the first time.
- 4. After you have entered all the accounts from this form into the free Waldo State Online Banking system, review all account information for accuracy.

AUTOMATIC PAYMENT CHECKLIST				
Payment	Company	Account Number	Amount	Date of Payment
Mortgage/Rent				
Auto Loans				
Insurance				
Electric				
Telephone				
Cable/TV				
Cell Phone				
Gas/Oil				
Water				
Internet Provider				
Credit Cards				
Daycare				
Tuition/School				
Trash Removal				
Other:				