

# DIRECT DEPOSIT CHECKLIST

Use your previous bank statements or our handy checklist to identify what you need in order to switch to your new Waldo State Bank account.

DIRECT DEPOSIT CHECKLIST				
Payment	Company	Account Number	Amount	Date of Payment
Employee Payroll				
Pension/Retirement				
Social Security				
Supplement Security				
VA Compensation				
Interest Income				
Investment Income				
Dividends				
Other:				

I will bring in any direct deposit / withdrawal statements from the past 3 months.

Helpful Phone Numbers and Websites	
Social Security Administration	<a href="http://www.ssa.gov/deposit/howtosign.htm">www.ssa.gov/deposit/howtosign.htm</a>
Office of Personnel Management	<a href="http://www.opm.gov">www.opm.gov</a>
Railroad Retirement Board	<a href="http://www.rrb.gov">www.rrb.gov</a>
Department of Veteran Affairs	<a href="http://www.va.gov">www.va.gov</a>

## After Sending the Direct Deposit Request Form

1. Confirm with your employer or source of income that forms were received and processed.
2. Maintain your former account until the switch is complete.
3. Verify the receipt of your Direct Deposit(s) on your new Waldo State Bank account by calling us directly at (920) 582-8385 or our phone banking number at (800) 545-0538.